

## WHAT MATTERS MOST

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## TOP 3 ACTION ITEMS

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

## IF IT WERE UP TO ME

1. \_\_\_\_\_

## RULES OF ENGAGEMENT

### CREATE A SAFE PLACE

Be aware of verbiage

Speak from the 'I',  
Speak from experience

Listen to understand,  
not respond

### ESTABLISH BOUNDARIES

Okay to ask for help

Okay to ask for  
what I want

Okay to remind me  
(permission)

### IMPLEMENT STRUCTURE

Meeting rhythms - set a  
time and be consistent

Use tools

Keep it confidential